



West Michigan Shoreline Materials Management Planning Committee

Monday, October 5, 2026
10:00 AM – Mason County
Lakeshore Resource Network
920 E. Tinkham Avenue, Ludington, MI 49431

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda for October 5, 2026 (**ACTION ITEM**)
4. Approval of Minutes of June 1, 2026 (**ACTION ITEM**)
5. Public Comment on Agenda Items
6. MMP Chapter 4: Mechanisms/Funding & Enforcement/Siting Process
 - a. Facility Consistency
 - b. Application Criteria
 - c. Process Flow
7. Public Participation/Engagement
 - a. Letter to Facilities
 - b. Local Meetings
 - i. Attended:
 1. Lake (7/23)
 - ii. Upcoming:
 1. Lake (10/22); Mason (?); Muskegon (?); Newaygo (12/2); Oceana (10/1)
8. New/Old Business
9. Next Meeting Focus:
 - a. DPA Expectations
 - b. MMPC Expectations
10. Public Comment
11. Adjournment (**ACTION ITEM**)

Next Meeting: Monday, December 7, 2026 (Lake County)

**WEST MI
SHORELINE**
Regional Development Commission

June 1, 2026 – 10:00 AM – Muskegon County

I. CALL TO ORDER

10:00 AM by Connie Cargill, Chairperson

II. ROLL CALL QUORUM: Yes

Present	Absent	Name	Representing
x		Howard Lodholtz	Lake County, Elected County Official
x		Phillip Lodholtz	Lake County, Elected Township Official
x		Michael Seroczynski	Lake County, Elected County Official
	x	Jamie Russell	Lake County, Business
x		Sharon Edgar	Mason County, Environmental Interest Group
x		Jody Hartley	Mason County, Elected County Official
x		Jamie Healy	Mason Co., Waste Diversion, Reuse/Reduction Facility
	x	Michael Smith	Mason County, Business
x		William Crabtree	Muskegon County, Business
	x	Joe Kuerth	Muskegon County, Waste Hauling
x		Greg Leverage	Muskegon County, Solid Waste Disposal Facility
x		Jessica Cook	Muskegon County, Elected County Official
	x	Leon Scott	Newaygo Co., Composting Facility/Anaerobic Digester
	x	Jake Thompson	Newaygo County, Materials Recovery Facility
x		Chuck Trapp	Newaygo County, Elected County Official
x		Gary Anderson	Newaygo County, Business
x		Connie Cargill	Oceana County, Elected County Official
x		Lynn Cavazos	Oceana County, Elected City/Village Official
x		James Niemiec	Oceana County, Arbre Farms
x		Jack Iwema	Oceana County, Business
x		Mark Kinney	WMSRDC Regional Planning Agency
STAFF:			
Erin Kuhn			WMSRDC Staff
Stephen Carlson			WMSRDC Staff
GUESTS:			
Amanda Snyder			WMSRDC
Wade VandenBosch			Muskegon County
Tobi Lake			Lake County
Sara Cooper			Muskegon County

III. APPROVAL OF AGENDA for June 1, 2026

ACTION ITEM: Moved by Chuck Trapp; seconded by Jessica Cook. Motion carried.

IV. APPROVAL OF MINUTES for April 13, 2026

ACTION ITEM: Moved by Lynn Cavazos; seconded by Howard Lodholtz. Motion carried.

V. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

VI. MMP CHAPTER 4: MECHANISMS/FUNDING & ENFORCEMENT/SITING PROCESS

a. Facility Consistency

- Remarks by Erin Kuhn: Decisions need to be made by the Committee regarding what types of facilities will be deemed “automatically consistent” with the plan. Participants in county-level meetings generally agreed that any type of facility, other than a greenfield landfill, could be deemed automatically consistent. This would also extend to existing facilities at the time the plan is approved and future proposed expansions to those facilities. This decision requires input and guidance from the MMPC. In addition, the general preference expressed by the committee and through county-level discussions is to leave as much control as possible with local jurisdictions regarding the siting of new facilities.
- Questions from the committee:
 - Would the plan be approvable if all facility types were designated “automatically consistent?”
 - Likely “yes,” so long as all state requirements are met.
 - How are other plans across the state treating the issue of automatic consistency, especially as it relates to type II landfills, incinerators, and digesters?
 - WMSRDC will ask counterparts and report back.

b. Application Criteria

- Remarks by Erin Kuhn: Walked through a sample of facility application questions and requirements. The application will need input from the MMPC and ultimately be approved by the MMPC. Will have an opportunity to decide where in the application/review process certain information is required (in the application, in minimum siting criteria, or in supplemental siting criteria). The application will be required for every facility, even if the facility type is considered automatically consistent.
- Questions from the committee:
 - What situations would trigger a regional or multijurisdictional review? Will neighboring jurisdictions have a say?
 - The MMPC has flexibility to incorporate objective, multijurisdictional reviews at any level of the review process.

c. Process Flow

- Remarks by Erin Kuhn: Walked through a handout outlining steps of the review process. Duration of MMPC review process uncertain at this stage. A pre-application meeting will be strongly encouraged to help answer questions and help ensure a smooth review process. All decisions and steps within the review process are objective. There is no room for subjectivity.

d. Siting Criteria

- Remarks by Erin Kuhn: Siting criteria can be more restrictive than the state-level siting criteria. Siting criteria cannot be less restrictive than the state-level siting criteria. Siting criteria cannot be so restrictive as to be considered “exclusionary.”
- Questions from the committee:
 - Can the siting criteria simply reference state-level criteria?

- Yes, however the MMPC has ability/flexibility to customize. MMPC still needs to agree upon what criteria is “minimum” and what is “supplemental.”

VII. PUBLIC PARTICIPATION / ENGAGEMENT

- a. Letters to Facilities
 - Existing facilities identified during the research phase will be notified of being identified as a facility in the MMP and raise awareness of the new MMP process. Will provide contact information and website link to more information.
- b. Outreach Draft Templates
 - WMSRDC drafted sample language and various media formats for inclusion on websites, in newsletters, etc. to distribute MMP information and provide links to the MMP website.
- c. Local Meetings
 - Attended:
 1. Muskegon County- GMED Municipal Breakfast (4/15), Wastewater Management Committee (4/16)
 2. Lake County Township Officers (Cherry Valley Twp, 4/30)
 - Upcoming
 1. Lake County (July) Mason County Townships, Newaygo County Townships (September), Oceana County Townships
- d. Commissioner Cook (Muskegon County) raised the issue of having a virtual meeting option for meetings where no votes are on the agenda in order to help attendance and engagement.
 - The primary reason for not offering a virtual option is that meetings rotate around the region with varying capabilities for hosting virtual meetings at each site. Another reason is to assure there is a quorum present to discuss MMP matters.
 - The MMPC consensus was that meeting in person is more conducive to engagement between MMPC members which is valuable as the MMPC continues to develop its understanding of the MMP.
 - It was noted that virtual meetings may be helpful for engaging with local community leaders and the public.

VIII. NEW / OLD BUSINESS

None

IX. NEXT MEETING FOCUS: Siting Process

- a. DPA Expectations:
 - Draft MMP letter to existing facilities. Prior to next meeting. Share draft with MMPC.
 - Pose questions to DPA group and EGLE regarding:
 1. How are other plans across the state treating the issue of automatic consistency, especially as it relates to type II landfills, incinerators, and digesters?
 2. How are impact studies going to be addressed within the MMP facility review process?
 - Include Mason County Planning and Zoning Committee with county-level meeting. Mike Shaw is the chairperson.
- b. MMPC Expectations:
 - Participate in June county-level meetings.
 - Review application handout prior to July county-level meetings and give feedback about what information should be required on the application. What information would you like to have submitted upfront at the beginning of the review process?
 - Review siting criteria handout.

X. PUBLIC COMMENT

- Tobi Lake: Consider seeking legal consult while drafting/developing the plan.
- Tobi Lake: Wondering about the extent of local control years after a facility is approved. Cited the City of Lowell's experience with a digester facility.

VI. ADJOURNMENT

ACTION ITEM: Moved by Chuck Trapp; seconded by Howard Lodholtz. Motion carried.

NEXT MEETING:
August 3, 2026 – Oceana County

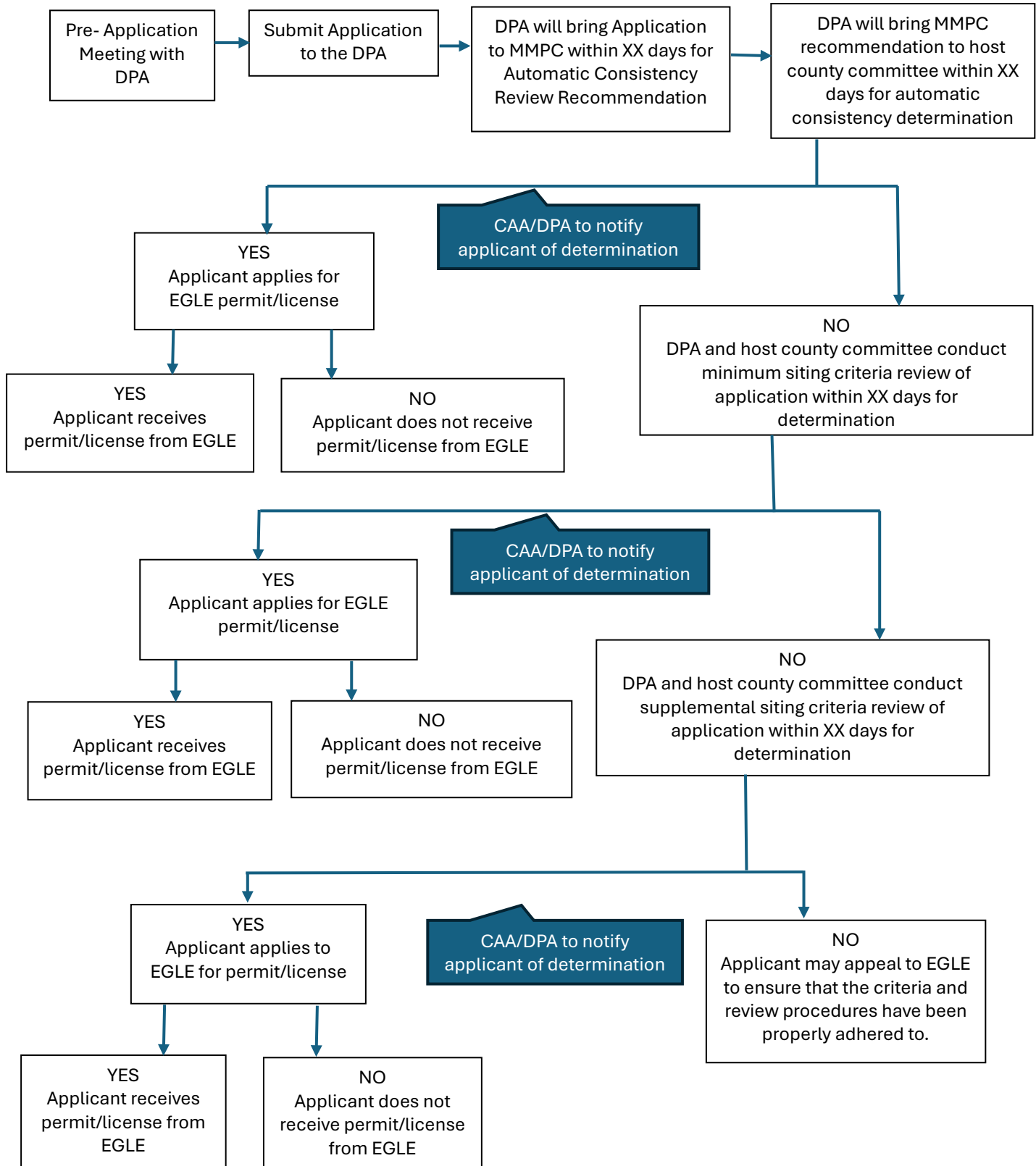
Connie Cargill, Chairperson

Erin Kuhn, WMSRDC Executive Director

Date

Date

Application Process Flow



New Facility Application Criteria

General contact information:

- Name, Title
- Organization
- Address
- Email
- Phone number

Facility Information:

- Name
- Owner and Operator
- Address, Latitude/Longitude
- Jurisdiction (municipality & county)
- Facility Type
- Description of facility: size as defined in Part 115, proposed amounts of materials (staged, processed, and/or disposed)
- Proposed hours of operation
- Map of facility location within region
- Description and map of current site/ground cover
- Map of surrounding area (size? beyond property line)
 - Surrounding structures
 - Residential dwellings
 - Public drinking water supply wells
 - Private water supply wells
 - Floodplain & wetlands
 - Utilities
 - Roads
- Detailed site plan (define?)
- Operations Plan

Additional Information:

- Resolution of support for the facility from host community governing body
- A written statement that the facility will meet local zoning requirements
- A written statement that the facility is compliant with Part 115 and state law.
- A signed agreement agreeing to report data of managed materials (staged, processed, & disposed) to the MMPC/Host County (What data [type, tonnage] & how often?)
- Non-refundable application fee (fee structure TBD)

Additional information to consider:

- A description of the proposed construction features and management practices designed to minimize offsite effects of noise and vibration.
- Ancillary details, such as landscaping, screening, signage, and construction/electrical codes.
- Considerations for noise, litter, odor, dust control, and emergency services.
- Facility security and monitoring of wastes accepted and prohibited.
- A signed statement indicating the proposer's agreement to report the data required by the operational requirement portion of the siting criteria.
- If the proposed facility is a transfer station, a description of the ultimate disposal facility to be used for solid waste for ash disposal.
- A written statement that all haulers will be treated equitably and impartially.
- The owner and operator of a facility shall indicate in writing a willingness to cooperate with the County on all current and future recycling, composting, and household hazardous waste collection activities.
- Facility final closure plan
- Financial assurance

Additional information requested for further understanding (not required for determining consistency):

- Discussion of the apparent need for the facility by identifying how the facility will improve the deposition of solid waste and/or recycling operations within the County in a manner that will be cost-effective to the users of the facility/service or that will enhance the choices for conserving resources among County residents and businesses.
- Estimated costs and benefits of the project, including the number of persons to be employed and potential saving to area residents.
- Foreseeable impact on the existing solid waste management system.
- Potential environmental impacts.
- A statement of intent to consult with the County and the host municipality before and during development of the facility.
- A statement of intent to provide the MMPC with ongoing facility operations information such as materials accepted, tonnage of materials collected, hours of operation, and fees.



Materials Management Facilities

- Solid Waste Disposal Areas
 - Landfill
 - Incinerator
 - Solid waste processing and transfer facilities
 - Materials Utilization Facilities
 - Materials Recovery Facility
 - Compost Facilities
 - Anaerobic Digester
 - Innovative Technology
 - Waste Diversion Facilities
 - HHW, batteries, tires, lightbulbs, etc
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NEW FACILITY AUTHORIZATION TYPE AND REQUIREMENTS

	FEE	Financial Assurance	Notify	Register	General Permit	Operating License and Construction Permit	Consistency with County Plans
Waste Diversion Center			X				X
DISPOSAL AREA							
Solid Waste Processing and Transfer Facility							
Small-Less than 50 cu yds of solid waste on site at any time			X				
Medium- Greater than 50 cu yds but less than 200 cu yds of solid waste on site at any time	X			X			X
Large-More than 200 cu yds on site at any time	X	X				X	X
MATERIALS UTILIZATION FACILITY							
Material Recovery Facility							
Processes less than 100 tons of material per year and less than 100 tons on site at any time							
Processes more than 100 tons of material per year and less than 100 tons on site at any time	X			X			X
Has more than 100 tons on-site at any time	X	X			X		X
Compost Facility							
Small Compost Facility (>500 cy and <1,000 cy of compostable material and <5% is compostable material other than yard waste)			X				X
Medium Compost Facility (>500 cy and <10,000 cy of compostable material and <10% of compostable material is other than yard waste)	X			X			X
Large Compost Facility (>500 cy of compost and does not qualify as a medium site); Any Compost Facility that accepts class 2 materials	X	X			X		X
Anaerobic Digester							
Takes 20% or less of material generated from off-site; Manages organic material for on-site energy production			X				X
Takes more than 20% off site generated material	X			X			X
Manages source separate material generated off-site or manures, bedding, or crop residuals generated on-site; and up to 20% other materials not generated on site	X	X			X		X
New & Innovative Technologies for Waste Utilization	X	X			X		X

Existing Facility Expansions – Define